

# Cornell Urban Scholars Program



Undergraduate Summer Internship Program: New York City

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108 W. Sibley Hall    Cornell University    Ithaca, NY 14850  
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## 2007 CUSP Summer Internship/Agency Description Form

Organization: \_\_\_\_\_

Street Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Website: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_

Direct Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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Please list your core services/programs and key constituencies served:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For **each** internship available please provide the following information:

Internship Title: \_\_\_\_\_

Department/Unit: \_\_\_\_\_

Direct Supervisor: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

In designing your CUSP internship, please consider: 1) how the student's responsibilities will incorporate different types of professional learning opportunities, both on- and off-site; and 2) project(s) to be conducted and completed within the 8 weeks.

List these responsibilities and the variety of work-site settings available:

1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
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Describe one or two 8-week project options:

1. \_\_\_\_\_
- 
2. \_\_\_\_\_
- 

Required Skills: \_\_\_\_\_

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Please return via email ([sbs17@cornell.edu](mailto:sbs17@cornell.edu)) or fax (607-255-1971)  
to Sarah Smith, Administrative Assistant, Cornell Urban Scholars Program.